

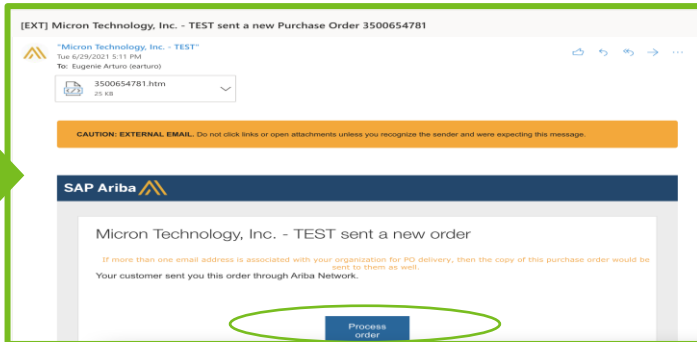


Standard Account Registration

- All Micron suppliers will be **required to transact through the SAP Business Network**.
- In order to transact on the SAP Business Network, **suppliers must be registered with their own SAP Business Network accounts**.
- You can **sign up at no financial cost with a Standard SAP Business Network account**.
- The Standard Account is accessible through **interactive email notifications** and requires you to manually load your invoices. The following steps outline how sign up for a Standard Account.

Click Link in Interactive PO to Invoice

1. A Micron Business Requestor submits a new purchase requisition (PR), which is then converted to a purchase order (PO).
2. The Micron PO is sent via the SAP Business Network, which triggers an email sent to you. **Check your email inbox** for a link from Micron Technology.
3. Select the hyperlink box **Process Order**. If the dialog box appears, select **Open**.



Login to an Existing Account

1. After you click the interactive PO, you will be redirected to sign in or sign up for an account.
2. If you have log-in credentials, use them to sign into your account.
3. If you do not have log-in credentials but you are redirected to contact your administrator, then select the option: **If you don't have a user account, request one now**.
4. Fill in your details to send to your administrator and select **Send Email**. This will send a notice to your company's SAP Business Network Administrator, and they can grant you access.

Sign-Up for an Account

1. If your company does not already have an SAP Business Network Account, you must sign up for an account. Click the **Register Now** link at the bottom of the supplier login page.
2. You will be redirected to fill out a registration form. Fill out your company details and your details including the following:
 - Legal Company Name
 - Country / Region / Address / City / State / Zip
 - Your Name / Email / Password
 - Business Role

Note: If you cannot find your email, contact [Micron Supplier Enablement](#) for support.

