



## Micron Foundation Grant Application, K-12

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### Instructions

Please read this document carefully. You may reproduce this form on your computer, or type or legibly print the requested information. Please keep your answers as brief as possible.

### Program Goals

To fund high-impact programs that drive advancements in education, with emphasis on science, math and engineering. We seek to:

- Provide opportunities for hands-on learning experiences.
- Increase teacher content knowledge.
- Support extra-curricular science and math opportunities.
- Provide advanced learning opportunities.

### Micron Foundation Funding Guidelines

Applicants must be an organization that has tax-exemption under IRS Code Section 501(c)(3), or be a publicly-funded academic institution (K-12 Public Schools).

We fund specific projects only, no funding is provided for general operating expenses. We cannot consider incomplete proposals or programs/projects that fall outside our primary funding areas.

Funding is generally not provided for the following:

- Individuals
- Religious, fraternal, veteran or political organizations
- Luncheons, dinners, auctions, or events
- Travel and related expenses
- Courtesy advertisement
- Endowment Campaigns
- Organizations which promote or practice discrimination
- Organizations outside of Micron communities
- Annual fund drives
- "Pass-through" organizations or private foundations
- Projects seeking to influence elections or legislation
- Organizations that are not tax exempt under IRS code section

### Micron Grant Application

The application is available in MSWord and PDF versions at [www.micron.com/foundation](http://www.micron.com/foundation). Carefully review the Micron Foundation funding guidelines to make sure your request meets essential criteria before submitting an application. Complete the application, print and mail it - along with the appropriate hard copy attachments - to the address below.

Micron Foundation  
Attn: Kami Faylor  
8000 S. Federal Way  
P.O. Box 6  
Boise, ID 83707-0006



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**All grant applicants:** Please complete all of Section I, include the required attachments (as outlined in Section III), and sign and date the application.

**If the grant request is more than \$10,000:** Also complete all of Section II.

**I. All Grant Applicants: Complete Section I.**

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Name of Organization: \_\_\_\_\_

Federal Tax Identification Number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Organization Web Address: \_\_\_\_\_

Executive Director/Administrator (Mr. Mrs. Ms. Other): \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Primary Contact, if other than above (Mr. Mrs. Ms. Other): \_\_\_\_\_

Title: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

1. Amount Requested: \$ \_\_\_\_\_ Date of Application: \_\_\_\_\_

2. Type of Request (check one):    Event sponsorship    Program/Project    Other

3. Briefly describe the program or project for which the organization seeks support. \_\_\_\_\_

\_\_\_\_\_

4. Does the request address one of the Micron's funding priority areas?    Yes    No

If yes, select one:

K-12 classroom math, science, or engineering programs

Teacher professional development

Informal math, science, or engineering experiences

Special Community events

5. Has the organization received a grant from Micron in the last five years?    Yes    No    If yes, please list dates and amounts.

Date: \_\_\_\_\_ \$ \_\_\_\_\_

Date: \_\_\_\_\_ \$ \_\_\_\_\_

Date: \_\_\_\_\_ \$ \_\_\_\_\_



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6. Please list any Micron employees involved in your organization and their roles. \_\_\_\_\_  
\_\_\_\_\_

7. Please provide a brief overview of the organization: \_\_\_\_\_  
\_\_\_\_\_

**Project Information**

1. What are the timelines for the project and for fundraising? \_\_\_\_\_  
\_\_\_\_\_

2. What is the budget for the program/project? \$\_\_\_\_\_

**Please attach a line item budget showing the total budget of the project and specifically how the grant would be used.**

3. How does this effort address a community need? Please describe the community and clients that will benefit. \_\_\_\_\_  
\_\_\_\_\_

4. Please explain how you have measured or will measure the success of the program/project. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STOP: If the request is less than \$10,000, skip Section II. Please sign/date the application and include the required attachments.

**II. If the Grant Request is over \$10,000: Complete Section II.**

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**Financial Information**

1. The organization's current year budgeted expenses of \$\_\_\_\_\_ are \_\_\_\_\_%  
higher lower than the previous year's actual expenses.

2. During the current fiscal year \$\_\_\_\_\_ or \_\_\_\_\_% of the total expense budget is for administrative/overhead and fundraising expenses.

3. Has the organization experienced an operating deficit (i.e., expenses exceeded revenues) in the last two years? Yes No If yes, what was the amount of the deficit?

Year \_\_\_\_\_ Deficit \$ \_\_\_\_\_

Year \_\_\_\_\_ Deficit \$ \_\_\_\_\_

Please explain the deficit(s) above and the plan for reducing or eliminating it. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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### III. Check List: Required Attachments for Grant Applicants

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Please enclose one copy of each of the following items:

- 1. If operating a school foundation, we require a copy of your current IRS determination letter indicating tax exempt 501(c)(3) status. Public schools not using a foundation are exempt from this requirement.
- 2. Annual report, if available, or other material summarizing activities of the organization.
- 3. Most recent IRS Form 990. Public schools not using a foundation are exempt from this requirement.
- 4. A list of major corporate and foundation donors for the past two years.
- 5. **Line item budget of program, project, or event for which grant is being requested.**

### Authorization

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*The undersigned certifies that they are authorized to represent the organization applying for a grant and that the information contained in this application is accurate. The undersigned agrees that if a grant is awarded to the organization:*

- (1) the grant will be used for the purpose outlined in the grant award letter and may not be expended for any other purpose without prior written approval from Micron Foundation,*
- (2) Micron has received nothing of material value in exchange for the grant, and*
- (3) Information about the organization and the grant may be used by Micron in any published materials.*

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Signature of School board chair, district superintendent, or school principal

Date